

**CARBON REDUCTION/CLIMATE CHANGE BOARD
WEDNESDAY 28 AUGUST 2015**

ACTION NOTES

PRESENT: Neil Long (In the Chair), Clinton Judge, Dominic Pooler, Lorraine Chamberlin, Paul Cooke, Paul Webb,

APOLOGIES: Pat Jones-Greenhalgh, Lesley Jones, Chris Horth, Keith Watson, Mike Moore, Sharon Hanbury, Tom Walley

Item No	Discussion	Action Agreed	By Whom
1	<p>Notes of Last Meeting – 3rd June 2015</p> <p><u>One Public Estate and Bury Strategic Estates Group</u> Alex will report at the next meeting on this item around feedback from the meeting</p> <p><u>Surface Water</u> Everything is on hold at the moment and being reviewed. A briefing note is to be developed around alternative ways of charging.</p> <p><u>Sustainability Criteria for New Build</u> Meeting was postponed. Item to be carried forward to next meeting.</p> <p><u>Salix Bids</u> The audits are now complete. Chris Horth to follow up the Salix funding bids with the schools as a result of the audits. Paul Cooke advised that schools were aware of match funding opportunities and will be seeking bids in the autumn. £0.5m is in the pot for non conditional related schemes that can demonstrate a direct benefit to educational improvements. Children’s are looking at schemes which will have a maximum impact on education.</p> <p>The notes were agreed as a correct record.</p>	<p>Glenn to put on as agenda item</p> <p>Neil to ask Tom Buggie for briefing note</p> <p>Glenn to add to next agenda</p> <p>Chris to progress</p>	<p>GM</p> <p>NSL</p> <p>GM</p> <p>CH</p>

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2	<p>Briefing Note on Update on Indicators for Submission to the Health and Wellbeing Board / Review of Terms of Reference for the Carbon Reduction/Climate Change Board to align with the Health and Wellbeing Board</p> <p><u>Templates</u> The purpose of the briefing note is to inform the Carbon Reduction/Climate Change Board of a new priority within the refreshed Health and Wellbeing Strategy and associated governance structure. The Board are requested to take ownership for the delivery of this priority, associated work plan, local performance indicators and provide bi-annual updates to the Health and Wellbeing Board. Updates are to be reviewed at the December meeting (September was cancelled). The Board needs to ensure that we have the right level of detail and information.</p> <p>Papers were circulated round the table for discussion with updates of performance indicators from Talat Afzal, Neil and Lorraine. Lorraine advised that these were all aspirational targets as the Council is not doing any proactive work on them at this time. One indicator was shaded in Lorraine’s paper as it was a shared indicator with the HSPB. Neil asked that all the documentation be pulled together into one easy to read document and that Talat’s information be streamlined. It was noted that street cleanliness had not been identified.</p> <p>Recycling within the Council was discussed as it was felt that more could be done. Neil will take the matter forward with Talat to see if she can develop a joint scheme for funding between Admin Buildings and monies held by Neil for recycling. Neil to develop a performance indicator with Talat.</p> <p>Heather advised that Neil and Lorraine had been invited to the December Board. It was agreed that once all the information had been pulled together and updated that Heather returns to present the paper.</p>	<p>Heather to develop indicators with Talat</p> <p>Neil to meet with Talat to develop PI and take forward</p>	<p>HC</p> <p>NSL</p>

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	<p><u>Carbon Reduction/Climate Change Board Terms of Reference</u> It was agreed to add the following to the Terms of Reference:</p> <p><i>The Board will oversee and receive reports from a set of sub groups which will focus on the delivery of key targeted areas of work. The sub groups will report directly to the Health and Wellbeing Board. Provisions that apply to the HWB would also apply to any sub groups of the HWB.</i></p> <p>Membership to also be updated to reflect changes.</p>	<p>Glenn to include</p> <p>Glenn to amend</p>	<p>GM</p> <p>GM</p>
3	<p>CRC Risk Register</p> <p>To be reviewed in October once a complete cycle of the CRC programme has happened. To be brought forward to next meeting.</p>		
4	<p>Verbal Update on Greater Manchester Non Domestic Energy Efficiency Scheme</p> <p>Delayed for 3 months. Work should commence in May/June 2016. Lorraine to submit an updated time schedule for the next meeting.</p>	Lorraine to progress	LC
5	<p>Verbal Update on Bury Heat Network Feasibility</p> <p>Went out to tender and there was only one response. This has now gone back out to tender again. Lorraine to provide a new timeline for the next meeting.</p>	Lorraine to progress	LC
6	<p>Bury Carbon Reduction Commitment Submission</p> <p>Everything went ahead on target. The Council has ordered our allowances and will be paying for those allowances in September and surrendering them in October. This is the first submission we have made under phase 2 of the scheme. Schools are currently excluded but street lighting and car parks are</p>		

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	<p>included. Last year the Council paid more than £212k. A forecast of allowances is done each April for that financial year. We have now got the opportunity to pre-purchase for the whole of phase 2 which would mean we could potentially save £41,850 if we purchase next April for the full phase. There is the risk that we could over purchase but we would be able to trade or sell them on. Elmhurst, Pinfold, Grundy, Elton Community Centre, Unsworth Community Centre and some of the parks will be entirely responsible for their own supplies. There is more work to be done on this and we have until April to make a decision on whether or not we buy ahead. The Carbon Reduction/Climate change Board supported the idea but would want sight of the paperwork beforehand. To be progressed with Steve Kenyon.</p>	<p>Lorraine to progress with Steve Kenyon.</p>	
<p>7</p>	<p>Recycling and ECO Schools Update</p> <p>Worked hard on communicating the changes to residents and via schools to ensure residents have the knowledge and ability to recycle successfully. Recycling rates surged from just over 47% to 55% and we continue to move towards our target of 60% with a saving of approximately £1m per year.</p> <p>Talat continues to work with schools to emphasize the effects of climate change and the need for recycling. Schools are being helped to reduce their rate of waste, improve recycling, save energy and consider renewable sources and energy.</p> <p>We have launched the official Bury Food Waste 'Recycle the food waste you can't eat' Campaign at St Margaret's CEP School on 26th June 2015.</p> <p>In Mid-July, Mersey Drive CP School was awarded their 3rd Green Flag for Eco-schools.</p> <p>Local schools have been involved in the Bury In Bloom campaign.</p>		

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	Two teams are currently under review – one team within recycling and awareness and the other around environmental quality and enforcement – both teams were part of a 2 year pilot which are due to come to an end at the end of this financial year.		
	<p>Date and Time of Next Meeting:</p> <p>Thursday 8th October 2015 at 10.30am in Meeting Room A, Town Hall</p>		